

PRE-TRIP VEHICLE INSPECTION

DAILY :

- \$ Fluid level in engine / power steering / hydraulics / brake / clutch / coolant - if applicable;
- \$ All engine belts / hoses for leaks and wear;
- \$ Tires for cuts / pressure / loose nuts / rims / wear;
- \$ All lights are clean and working;
- \$ Brake and clutch operation;
- \$ Visible leaks around and under the vehicle;
- \$ Start engine / check all gauges and instruments / horn / back up alarm;
- \$ Glass and body for damage;
- \$ Windshield wipers / fluid;
- \$ Check for unusual noises;

*Note:* Daily items should be checked by the driver of the vehicle.

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WEEKLY :

- \$ Transmission / differential / transfer case / gear boxes / hydraulic system for fluid level and leaks, if applicable;
- \$ Battery fluid / terminals / cables;
- \$ Loose bolts / loose or bare wires;
- \$ Exhaust system for looseness and leaks / springs;
- \$ Air filter / connections;

*Note:* Weekly items should be checked by individual assigned the responsibility for the repairs and general maintenance of the vehicle.

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IMPORTANT REMINDER

If you are traveling outside the Province, verify if there are specific requirements, special permits and/or the need to complete a logbook (depending on the size of the vehicle).